

ALABAMA BOARD OF PHYSICAL THERAPY  
100 North Union Street, Suite 724  
Montgomery, Alabama 36130-5040  
Regular Board Meeting  
August 11, 2017

*Meeting was held at the Westin Hotel, Birmingham*

- I. Call to Order** – The meeting was called to order by Chair Wiley Christian at 10:01 AM. Board Members present were; Adams, Christian, Hobbs, McGriff, Molyneux, Strunk, Margaret Hemm, Consumer Member, Matt Bledsoe, Assistant Attorney General, Sheila Wright, Executive Assistant III, and Jeffrey Vinzant, Executive Director. Visitors included Ashleigh McNutt, Marquitta Callender, PT, John Cormier, PT, and Jared Command.

**Open Discussion** – Chair Christian greeted all members and recognized Ms. Marquitta Callender from Spain Rehabilitation Center who had requested an opinion of the board on mobility aide supervision. Chair Christian made a motion to move this item from unfinished business to address her questions. With no objections, the floor was opened to Ms. Callender for her questions and comments. The question of what is restorative care, supervision of aide personnel and how it is defined in our Practice Act was discussed. Through the discussion, it was decided that there is a need to revisit our language in our Practice Act of restorative care, possibly revise to maintenance care and define parameters. With no further discussion, the item was tabled for future review.

- II. Minutes** – Upon brief discussion of July minutes, motion was made to accept the July 18, 2017 minutes by Adams, seconded by Strunk. All members voted unanimously in favor.

**III. Reports**

**New Licensees Report** – presented by Sheila Wright. From the period of July 11<sup>th</sup> through August 4<sup>th</sup>, 2017: There were 46 Physical Therapists licensed; 29 by examination and 17 by endorsement. There were 77 Physical Therapists Assistants licensed; 68 by examination and 9 by endorsement. 5 Temporary Licenses issued; 3 Physical Therapists and 2 Physical Therapists Assistants. There were 3 FCCPT reports; all were substantially equivalent to CWT 5. We had a total of 253 renewals; 157 PT's and 86 PTA's. Of the 253, 10 were manual (mail-in) renewals. It was requested that future reports include data on temporary licenses that are rescinded.

**Violations Committee Report** –Case #17-2-7 Alleged sexual misconduct. Chair Christian stated, this case remains in pending status, awaiting a forensic report and action by the Montgomery County Grand Jury. Violations Committee is keeping this case open as pending.

**Executive Director Report** – Vinzant, provided a report on the activities in the Administrative Office since the July meeting. (Attachment A).

Communications Committee Report – presented by the Executive Director. Vinzant presented review of email and Facebook activity. (Attachment B).

Wellness Committee Report-presented by Executive Director for Dr. Garver. (Attachment C). Executive Director mentioned that the Wellness Contract is scheduled to be before the Contract Review committee in mid-September.

Financial Report – presented by the Executive Director. Activity through July 31, 2017 and request fund balance review. (Attachment D & E).

#### **IV. Correspondence / FYI**

Executive Director reminded all board members about the fall newsletter. Commitment for articles are; Member Adams, to revise the CE Overview Handout, Member McGriff, will provide an article on the Wellness Program, Member Molyneux, an article on history of the Board and Margaret Hemm agreed to do an introductory article. In closing the discussion it was agreed the target date for newsletter release will be the end of August before Labor Day.

#### **V. Unfinished Business**

Pharmacology and Therapists - Member Strunk mentioned since the last meeting was only three weeks ago, she was unable to get a final draft of proposed policy to the board for this meeting. She inquired if it would be permissible to email to the group a draft for discussion. The question was raised if allowable and briefly discussed. It was advised that a draft could be circulated for comment and informational purposes as long as no formal decisions or action was taken. Further discussion was tabled until the next meeting.

DOT Exam - The issue of Physical Therapists performing a specific section of the DOT Physical exam was discussed. Upon discussion and review Counsel Bledsoe advised the board not to allow PT's to perform the overall Exam, only to assist with the performance of relevant muscular skeletal tests and measurement required for the examination, with all remaining sections to be completed by certified medical personnel.

Licensure Compact and Jurisprudence Access Module—Executive Director advised that FSBPT will be sending personnel to the October 5<sup>th</sup> meeting to discuss these two topics with board members.

Background Checks – The Executive Director reminded the Board that if we do go forward with the Licensure Compact, criminal background checks are a requirement of being a compact member. Counsel Bledsoe indicated that it would take a practice act change to make it as the condition of the good moral character. General discussion was on the mechanics of the state provided system. The membership recommended that FSBPT be

contacted to determine the exact type of background check required. Item was tabled for further discussion at the next meeting.

## VI. New Business

New State Travel Policy—Executive Director reviewed with Board members the change to in-state reimbursement travel policy that went into effect on August 1<sup>st</sup>.

Member Hobbs reviewed with the group his report from his participation in the FSBPT Leadership Forum, held in Alexandria, Virginia, July 28-30, and new items that included new clinical requirements that might create a tiered licensing system. Hobbs also reviewed a discussion at the Forum centered on how states are not promoting issues of competency proactively and the need for further development by the organization.

Executive Director requested a change in meeting date for the February 2018 meeting. It was agreed upon to change the meeting from February 15<sup>th</sup> to February 8<sup>th</sup>.

## VII. ANNOUNCEMENTS

### Scheduled board meetings:

- October 5, 2017 (Wallace Community College, Hanceville)
- December 7, 2017 (Board Office, Montgomery)
- February 8, 2018 (Board Office, Montgomery)
- April 20 & 21, 2018 (Perdido Beach Resort)
- June 21, 2018 (Board Office, Montgomery)

## IX. ADJOURN

The meeting adjourned at 11:28 AM.

  
Jeffrey Vinzant  
Executive Director

  
Wiley Christian, III  
Board Chair

**REPORT FROM THE EXECUTIVE DIRECTOR  
August 11, 2017**

With barely three and half weeks in between our last meeting, a lot of positive activity has transpired.

On Wednesday, July 19<sup>th</sup>, we received notification from the Governor's Office that our Consumer Member position had been filled with Margaret Hemm of Mt. Olive, Alabama. Ms. Hemm brings a very detailed background in healthcare to our board and we look forward to her participation.

On July 31<sup>st</sup>, our annual budget and operations plan was submitted into the STAARS system. For the most part, all figures from the previous year were rolled forward. The only adjustments were where funds were over or under stated and then moved within class codes.

Monday, August 7<sup>th</sup>, was the exit interview with the Examiners Office. A "thank you" to the board members that were able to attend. For the most part, other than the issue of compensation, most other finding are of an oversight on details type errors that will be our focus in correcting as we go forward.

Lastly, the annual renewal cycle keeps progressing nicely and continued external communications via blast emails and Facebook posts will continue.

As always, thank you to all board members for your service.

Submitted by:

Jeffrey Vinzant

**COMMUNICATIONS COMMITTEE REPORT**  
**August 11, 2017**

**Blast e-mails were sent:**

August 1<sup>st</sup> -- Second reminder email for annual renewals sent to licensees

**Facebook activity:**

July 26<sup>th</sup> Forwarded post from APTA on benefits of aerobic exercise in older adults.

August 1<sup>st</sup> Forwarded post from ALAPTA on fall conference deadline.

August 2<sup>nd</sup> Posted second reminder for annual renewals.

**Alabama Physical Therapy Wellness Committee**

**Program Manager: Michael Garver, DMD**

**Correspondence:**

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08.03.2017

Gentlemen/Ladies:

I am glad to report that all these Physical Therapy Health Professionals are all fully compliant at this time. I want to express their gratitude to a Board who has taken the stance to be a part of rehabilitation of its constituents.

**PTA D-14-01 ( Deferral)** is currently under contract and is compliant with all reports and all screens are negative.

**PTA D-14-02 ( Deferral)** is currently under contract and is compliant with all reports and all screens are negative.

**PTA 09-08-34 ( Public)** is currently under contract and is compliant with all reports and all screens are negative.

**PTA D-15-01 (Deferral)** is currently under contract and is compliant with all reports and all screens are negative.

**PT D-15-03 (Deferral)** is currently under contract and is compliant with all reports and all screens are negative.

**PTA D-15-02 (Deferral)** is currently under contract and is compliant with all of the treatment center recommendations.

**PT D 16-01 (Deferral)** has signed documents, is under contract and is compliant with all reports and all screens are negative

**PTA D -16-03 (Deferral)** Is having a substance abuse evaluation (alcohol) after calling and self-reporting to me problems with alcohol.

**PT D-17-1 (Deferral)** has completed treatment (alcohol) and is being monitored by us.

**PT D-17-2** Has completed treatment and is being monitored by our committee

**PT 17-4** Has completed signing documents and is being monitored by us as of April 9, 2017

**PTA H17-11 Has self-reported to us from treatment at Bradford. He/She is staying for treatment,**

All these individuals have mentors, and all are involved in the profession of Physical therapy at this time.

Mike Garver

ATTACHMENT D

Alabama Board of Physical Therapy  
 Financial Review  
 FY 2017

**Beginning Fund Balance:**     \$ 721,559 \*ADJUSTED

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	TOTAL
<b>Revenue:</b>	295,034.00	6,671.00	9,000.00	5,198.00	2,560.00	10,025.00	8,920.00	17,165.00	8,524.10	39,033.50	0.00	0.00	<b>402,131</b>
<b>Expenses:</b>													
Salaries & Benefits	18,555.03	14,136.31	20,133.25	6,065.25	11,928.38	18,673.25	5,842.10	14,375.50	18,543.04	5,842.10	0.00	0.00	134,094.21
Travel in State	3,021.80	1,506.65	284.54	1,582.63	1,529.34	0.00	3,751.09	835.70	319.51	2,057.44			14,888.70
Travel out of State	0.00	0.00	524.20	940.63	0.00	0.00	0.00	0.00	0.00	0.00			1,464.83
Conferences	0.00	0.00	150.00	750.00	0.00	285.00	0.00	0.00	0.00	200.00			1,385.00
Repairs & Maintenance	0.00	13.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			13.80
Telecom-Web services	932.99	397.82	563.69	350.16	667.72	561.88	502.96	448.00	536.69	343.78			5,305.69
Attorney General Fee	3,015.00	0.00	0.00	3,270.00	0.00	0.00	0.00	2,070.00	0.00	0.00			8,355.00
STAARS Support Fee	66.72	12.81	0.00	0.00	2,250.00	0.00	2,250.00	0.00	0.00	2,250.00			6,829.53
Comptroller's Fee	138.77	151.75	98.82	95.82	84.41	60.21	123.53	102.88	112.00	56.67			1,024.86
State Business Sys Fee	2,269.29	50.83	12.81	31.48	13.83	7.15	34.51	4.15	16.63	16.63			2,457.31
Rent	4,656.50	4,723.59	4,723.59	4,723.59	4,723.59	4,723.59	4,723.59	4,723.59	4,723.59	4,723.59			47,168.81
Professional Services	6,666.66	3,333.33	3,333.33	3,333.33	3,333.33	3,712.95	3,333.33	3,333.33	3,333.33	3,333.33			37,046.25
Memberships & Dues	2,500.00	0.00	0.00	0.00	975.00	0.00	0.00	0.00	0.00	0.00			3,475.00
Office Supplies	222.28	387.69	93.78	0.00	637.44	9.48	710.00	135.40	140.00	124.44			2,460.51
Office Equipment	0.00	0.00	482.00	70.00	4,097.24	0.00	0.00	0.00	6.13	80.83			4,736.20
Postage Services	194.68	350.56	91.06	46.32	51.70	67.31	62.11	48.35	78.60	0.00			990.69
Reference Service Fee	0.00	0.00	0.00	0.00	0.00	600.00	0.00	0.00	4,230.00	0.00			4,830.00
Risk Management	2,061.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			2,061.00
ADA Accommodation Fee	0.00	0.00	0.00	330.50	0.00	225.00	0.00	0.00	0.00	212.50			768.00
Cellular Contract	123.16	0.00	81.68	0.00	40.84	40.84	41.24	41.24	41.24	41.24			451.48
Miscellaneous	60.00	90.00	13.80	0.00	0.00	25.00	0.00	50.00	25.00	235.00			498.80
<b>Total Expenses:</b>	<b>44,483.88</b>	<b>25,155.14</b>	<b>30,586.55</b>	<b>21,589.71</b>	<b>30,332.82</b>	<b>28,991.66</b>	<b>21,374.46</b>	<b>26,168.14</b>	<b>32,105.76</b>	<b>19,517.55</b>	<b>0.00</b>	<b>0.00</b>	<b>280,305.67</b>
<b>Current Fund Balance:</b>	<u><u>\$ 843,384</u></u>												

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Fund Balance Review

	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>
<u>FY2015</u>												
Revenue	-	-	-	-	-	-	-	-	-	-	-	-
Balance	-	-	-	-	-	-	-	-	-	-	-	484,689
<u>FY2016</u>												
Revenue	275,301	12,275	6,174	6,143	5,548	12,484	4,325	14,535	9,125	27,322	76,431	143,280
Balance	723,536	703,584	672,798	647,967	621,316	601,851	559,498	541,562	536,850	540,136	581,109	721,559
<u>FY2017</u>												
Revenue	295,034	6,671	9,000	5,198	2,560	10,025	8,920	17,165	8,524			
Balance	985,254	961,793	927,604	905,939	873,034	852,175	832,690	813,887	790,948			

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