I. Call to Order – The meeting was called to order by Chair Wiley Christian at 10:01 AM. Board Members present were; Adams, Christian, Hobbs, McGriff, Molyneux, Strunk, Margaret Hemm, Consumer Member, Matt Bledsoe, Assistant Attorney General, Sheila Wright, Executive Assistant III, and Jeffrey Vinzant, Executive Director. Visitors included Ashleigh McNutt, Marquitta Callender, PT, John Cormier, PT, and Jared Command.

Open Discussion – Chair Christian greeted all members and recognized Ms. Marquitta Callender from Spain Rehabilitation Center who had requested an opinion of the board on mobility aide supervision. Chair Christian made a motion to move this item from unfinished business to address her questions. With no objections, the floor was opened to Ms. Callender for her questions and comments. The question of what is restorative care, supervision of aide personnel and how it is defined in our Practice Act was discussed. Through the discussion, it was decided that there is a need to revisit our language in our Practice Act of restorative care, possibly revise to maintenance care and define parameters. With no further discussion, the item was tabled for future review.

II. Minutes – Upon brief discussion of July minutes, motion was made to accept the July 18, 2017 minutes by Adams, seconded by Strunk. All members voted unanimously in favor.

III. Reports

New Licensees Report – presented by Sheila Wright. From the period of July 11th through August 4th, 2017: There were 46 Physical Therapists licensed; 29 by examination and 17 by endorsement. There were 77 Physical Therapists Assistants licensed; 68 by examination and 9 by endorsement. 5 Temporary Licenses issued; 3 Physical Therapists and 2 Physical Therapists Assistants. There were 3 FCCPT reports; all were substantially equivalent to CWT 5. We had a total of 253 renewals; 157 PT’s and 86 PT A’s. Of the 253, 10 were manual (mail-in) renewals. It was requested that future reports include data on temporary licenses that are rescinded.

Violations Committee Report – Case #17-2-7 Alleged sexual misconduct. Chair Christian stated, this case remains in pending status, awaiting a forensic report and action by the Montgomery County Grand Jury. Violations Committee is keeping this case open as pending.

Executive Director Report – Vinzant, provided a report on the activities in the Administrative Office since the July meeting. (Attachment A).
Communications Committee Report – presented by the Executive Director. Vinzant presented review of email and Facebook activity. (Attachment B).

Wellness Committee Report—presented by Executive Director for Dr. Garver. (Attachment C). Executive Director mentioned that the Wellness Contract is scheduled to be before the Contract Review committee in mid-September.


IV. Correspondence / FYI

Executive Director reminded all board members about the fall newsletter. Commitment for articles are; Member Adams, to revise the CE Overview Handout, Member McGriff, will provide an article on the Wellness Program, Member Molyneux, an article on history of the Board and Margaret Hemm agreed to do an introductory article. In closing the discussion it was agreed the target date for newsletter release will be the end of August before Labor Day.

V. Unfinished Business

Pharmacology and Therapists - Member Strunk mentioned since the last meeting was only three weeks ago, she was unable to get a final draft of proposed policy to the board for this meeting. She inquired if it would be permissible to email to the group a draft for discussion. The question was raised if allowable and briefly discussed. It was advised that a draft could be circulated for comment and informational purposes as long as no formal decisions or action was taken. Further discussion was tabled until the next meeting.

DOT Exam - The issue of Physical Therapists performing a specific section of the DOT Physical exam was discussed. Upon discussion and review Counsel Bledsoe advised the board not to allow PT’s to perform the overall Exam, only to assist with the performance of relevant muscular skeletal tests and measurement required for the examination, with all remaining sections to be completed by certified medical personnel.

Licensure Compact and Jurisprudence Access Module—Executive Director advised that FSBPT will be sending personnel to the October 5th meeting to discuss these two topics with board members.

Background Checks – The Executive Director reminded the Board that if we do go forward with the Licensure Compact, criminal background checks are a requirement of being a compact member. Counsel Bledsoe indicated that it would take a practice act change to make it as the condition of the good moral character. General discussion was on the mechanics of the state provided system. The membership recommended that FSBPT be
contacted to determine the exact type of background check required. Item was tabled for further discussion at the next meeting.

VI. New Business

New State Travel Policy—Executive Director reviewed with Board members the change to in-state reimbursement travel policy that went into effect on August 1st.

Member Hobbs reviewed with the group his report from his participation in the FSBPT Leadership Forum, held in Alexandria, Virginia, July 28-30, and new items that included new clinical requirements that might create a tiered licensing system. Hobbs also reviewed a discussion at the Forum centered on how states are not promoting issues of competency proactively and the need for further development by the organization.

Executive Director requested a change in meeting date for the February 2018 meeting. It was agreed upon to change the meeting from February 15th to February 8th.

VII. ANNOUNCEMENTS

Scheduled board meetings:
  o October 5, 2017 (Wallace Community College, Hanceville)
  o December 7, 2017 (Board Office, Montgomery)
  o February 8, 2018 (Board Office, Montgomery)
  o April 20 & 21, 2018 (Perdido Beach Resort)
  o June 21, 2018 (Board Office, Montgomery)

IX. ADJOURN

The meeting adjourned at 11:28 AM.

Jeffrey Vanzant
Executive Director

Wiley Christian, III
Board Chair
REPORT FROM THE EXECUTIVE DIRECTOR
August 11, 2017

With barely three and half weeks in between our last meeting, a lot of positive activity has transpired.

On Wednesday, July 19th, we received notification from the Governor’s Office that our Consumer Member position had been filled with Margaret Hemm of Mt. Olive, Alabama. Ms. Hemm brings a very detailed background in healthcare to our board and we look forward to her participation.

On July 31st, our annual budget and operations plan was submitted into the STAARS system. For the most part, all figures from the previous year were rolled forward. The only adjustments were where funds were over or under stated and then moved within class codes.

Monday, August 7th, was the exit interview with the Examiners Office. A “thank you” to the board members that were able to attend. For the most part, other than the issue of compensation, most other finding are of an oversite on details type errors that will be our focus in correcting as we go forward.

Lastly, the annual renewal cycle keeps progressing nicely and continued external communications via blast emails and Facebook posts will continue.

As always, thank you to all board members for your service.

Submitted by:
Jeffrey Vinzant
COMMUNICATIONS COMMITTEE REPORT
August 11, 2017

Blast e-mails were sent:

August 1st -- Second reminder email for annual renewals sent to licensees

Facebook activity:

July 26th Forwarded post from APTA on benefits of aerobic exercise in older adults.
August 1st Forwarded post from ALAPTA on fall conference deadline.
August 2nd Posted second reminder for annual renewals.
Alabama Physical Therapy Wellness Committee

Program Manager: Michael Garver, DMD

Correspondence:

Michael C Garver, DMD
19260 North Mobile Street
PO Box 426
Citronelle, AL 36522
fax: 251.866.5570
phone: 251.866-5585
cell phone: 251.605.2883
email: abptwellness@gmail.com

08.03.2017

Gentlemen/Ladies:

I am glad to report that all these Physical Therapy Health Professionals are all fully compliant at this time. I want to express their gratitude to a Board who has taken the stance to be a part of rehabilitation of its constituents.

PTA D-14-01 (Deferral) is currently under contract and is compliant with all reports and all screens are negative.

PTA D-14-02 (Deferral) is currently under contract and is compliant with all reports and all screens are negative.

PTA 09-08-34 (Public) is currently under contract and is compliant with all reports and all screens are negative.

PTA D-15-01 (Deferral) is currently under contract and is compliant with all reports and all screens are negative.

PT D-15-03 (Deferral) is currently under contract and is compliant with all reports and all screens are negative.

PTA D-15-02 (Deferral) is currently under contract and is compliant with all of the treatment center recommendations.

PT D 16-01 (Deferral) has signed documents, is under contract and is compliant with all reports and all screens are negative.

PTA D-16-03 (Deferral) is having a substance abuse evaluation (alcohol) after calling and self-reporting to me problems with alcohol.

PT D-17-1 (Deferral) has completed treatment (alcohol) and is being monitored by us.

PT D-17-2 Has completed treatment and is being monitored by our committee

PT 17-4 Has completed signing documents and is being monitored by us as of April 9, 2017

PTA H17-11 Has self-reported to us from treatment at Bradford. He/She is staying for treatment,

All these individuals have mentors, and all are involved in the profession of Physical therapy at this time.

Mike Garver
Alabama Board of Physical Therapy

Financial Review

FY 2017

Beginning Fund Balance: **$ 721,559**  *

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| **Expenses:** |       |       |       |       |       |       |       |       |       |       |       |       |        |
| Salaries & Benefits | 18,555.03 | 14,136.31 | 20,133.25 | 6,065.25 | 12,918.38 | 18,673.25 | 5,842.10 | 14,375.50 | 18,543.04 | 5,842.10 | 0.00 | 0.00 | 134,094.21 |
| Travel in State | 3,021.80 | 1,506.65 | 1,582.63 | 1,529.34 | 0.00 | 0.00 | 3,751.09 | 835.70 | 319.51 | 2,067.44 | 0.00 | 0.00 | 14,888.70 |
| Travel out of State | 0.00 | 0.00 | 524.20 | 940.63 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,464.83 |
| Conferences | 0.00 | 0.00 | 150.00 | 750.00 | 0.00 | 285.00 | 0.00 | 0.00 | 0.00 | 0.00 | 200.00 | 0.00 | 1,385.00 |
| Repairs & Maintenance | 0.00 | 13.80 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 13.80 |
| Telecom-Web services | 932.99 | 397.82 | 563.69 | 350.16 | 667.72 | 561.88 | 502.96 | 438.00 | 343.78 | 0.00 | 0.00 | 5,305.69 |
| Attorney General Fee | 3,015.00 | 0.00 | 0.00 | 3,270.00 | 0.00 | 0.00 | 2,070.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 8,355.00 |
| STAARS Support Fee | 66.72 | 12.81 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,250.00 | 0.00 | 6,829.53 |
| Comptroller’s Fee | 138.77 | 151.75 | 98.82 | 95.82 | 84.41 | 123.53 | 102.88 | 112.00 | 56.67 | 0.00 | 0.00 | 1,024.86 |
| State Business Sys Fee | 2,269.29 | 56.83 | 17.81 | 31.48 | 13.83 | 7.15 | 34.51 | 4.15 | 16.63 | 16.63 | 2,457.31 | 0.00 | 47,168.81 |
| Rent | 4,656.50 | 4,723.59 | 4,723.59 | 4,723.59 | 4,723.59 | 4,723.59 | 4,723.59 | 4,723.59 | 4,723.59 | 4,723.59 | 4,723.59 | 4,723.59 | 47,168.81 |
| Memberships & Dues | 2,500.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,475.00 |
| Office Supplies | 222.28 | 387.69 | 93.78 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Office Equipment | 0.00 | 0.00 | 482.00 | 70.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 47,168.81 |
| Postage Services | 194.68 | 350.56 | 91.06 | 46.32 | 51.70 | 67.91 | 62.11 | 48.35 | 78.60 | 0.00 | 0.00 | 990.69 |
| Reference Service Fee | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Risk Management | 2,061.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,061.00 |
| ADA Accommodation Fee | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Cellular Contract | 123.16 | 81.68 | 40.84 | 40.84 | 41.24 | 41.24 | 41.24 | 41.24 | 41.24 | 41.24 | 41.24 | 41.24 | 41.24 |
| Miscellaneous | 60.00 | 90.00 | 13.80 | 0.00 | 0.00 | 25.00 | 0.00 | 50.00 | 25.00 | 25.00 | 25.00 | 25.00 | 498.80 |
| **Total Expenses:** | 44,483.88 | 25,155.14 | 30,586.55 | 21,589.71 | 30,328.52 | 28,991.66 | 21,374.46 | 26,168.14 | 32,105.76 | 19,517.55 | 0.00 | 0.00 | 280,956.67 |

Current Fund Balance: **$ 843,384**
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