

ALABAMA BOARD OF PHYSICAL THERAPY
100 North Union Street, Suite 724
Montgomery, Alabama 36130-5040
Regular Board Meeting
July 18, 2017

- I. Call to Order** – The meeting was called to order by Chair Wiley Christian at 10:09 AM. Members present were, Adams, Christian, Hobbs, McGriff, Molyneux and Strunk. Also in attendance were Bettie Carmack, Assistant Attorney General, Sheila Wright, Executive Assistant III, and Jeffrey Vinzant, Executive Director.

Open Discussion – Chair Christian greeted all members and opened the floor to comments. Members Strunk commented on the changes to the Continuing Education section of the website. Vinzant reviewed with the group overall changes that had been made to the website since the last meeting. Additionally, Vinzant pointed out to the group the new banner purchased to display the Board’s mission statement and values. This item will be used when at conferences and school visits. Chair Christian, solicited the group for further comments, no further comments were made. Christian, closed open discussion and moved to the review of the last meetings minutes.

- II. Minutes** – Upon brief discussion of April minutes, motion was passed to accept the amended April 20-21, 2017 minutes. All members voted unanimously in favor.

III. Reports

New Licensees Report – presented by Sheila Wright. From the period of April 1st through July 10th, 2017: There were 44 Physical Therapists licensed by endorsement and 4 by exam. There were 13 Physical Therapists Assistants licensed by endorsement and none by exam. There were 2 FCCPT reports, both were substantially equivalent to CWT 5. Ms. Wright stated that as of July 1st, when the 2017 renewal period opened, we have had 89 licensees renew, 5 of the 89 were manual renewals. Member Strunk, inquired about the number of renewals compared to the same time last year? Vinzant stated, we are only 8 behind and the plan is to utilize our “blast email” system aggressively as a reminder to licensees.

Violations Committee Report –Case #17-2-7 Alleged sexual misconduct. Chair Christian stated, this case remains in pending status, awaiting a forensic report and action by the Montgomery County Grand Jury. Violations Committee is keeping this case open as pending.

Executive Director Report – The Executive Director, provided a report on the activities in the Administrative Office since the April meeting. (Attachment A). Additionally, a brief conversation reviewing the circumstances and timeline of events with the board on the Examiners Office request of Member Adams return of her board compensation.

Communications Committee Report – presented by the Executive Director. Vinzant presented review of email and Facebook activity. (Attachment B). Board Chair Christian, inquired as to when the new Administrative Code would be posted to the website. Member Adams inquired if her program was the only one testing in October under the previous version. It was decided to place the new Administrative Code on the website as soon as possible while contacting the academic programs and making sure that they have a copy of the previous version for students who will be testing in early fall.

Wellness Committee Report-presented by Member McGriff. (Attachment C). Brief discussion of the program and status of current cases.

Financial Report – presented by the Executive Director. Activity through June 30, 2017. (Attachment D). Member Molyneux, inquired as to how we are standing in regard to last fiscal year on the fund balance. The Executive Director will have a comparison report for next meeting.

IV. Correspondence / FYI

Molyneux inquired as to the status of the FSBPT Leadership Forum coming in the next week. Member Hobbs, will be attending as alternate since Member Strunk has a schedule conflict.

Vinzant reminded all board members about the fall newsletter and the articles needed. In discussion, Member Adams, volunteered to revise the CE Overview Handout, Member McGriff, will provide an article on the Wellness Program, Member Molyneux, volunteered an article. After further discussion, it was agreed, the target date for newsletter release will be the end of August.

Legislative update - HB 17 did not make it to the floor for a vote before the legislative session closed. After discussion of the nature of this legislation being put forth as a reaction to the North Carolina Dental Board case, the question became, “do we need to reintroduce this next year?” After discussion, it was agreed to table the item until we can get some feedback from the bill’s sponsor.

V. Unfinished Business

Board member nominations update -The Executive Director advised the Board members that there had been a change in the Governor’s staff. The change has impacted the appointments office. The Executive Director has been in contact with the new personnel and reviewed with them the Consumer Member opening, the PT Member, and PTA Member that are all pending. The Governor’s Office representative, stated that the Governor is in the process of getting the outstanding openings filled for all the various openings on all state boards.

Pharmacology and Therapists - Member Strunk, inquired if the other members had any questions of the draft submitted at last month's meeting? Discussion focused on ensuring approval of reconciliation, and not administering medications. During the discussion, Member Strunk, pointed out that there is an error in our January 2017 minutes with our conversations with Ms. Noelle Ward of Alacare. Member Strunk, motioned that the January 12, 2017 minutes be amended to reflect the correct verbiage to reconciliation. Motion seconded by Molyneux. Motion passed unanimously. Upon resumption of discussion, it was decided that the overall policy statement will be available for review at the August meeting for publishing and distribution upon approval. Further discussion was tabled until the next meeting.

DOT Exam - The issue of Physical Therapists performing a specific section of the DOT Physical exam was discussed. Chair Christian, advised the item will be tabled until Attorney Matt Bledsoe is available to review and advise.

VI. New Business

Licensure Compact – Executive Director Vinzant, brought to the attention of the Board that the PT Licensure Compact is now at 14 States, approval and implementation. Mississippi & Tennessee are completed with Georgia & Florida having legislation pending. Vinzant, pointed out that more than likely within an 18 month span, we could be geographically surrounded by states in the compact. Discussion centered on mechanics of the Compact, and questions of concern about the costs to licensees, validity of licenses, and notification of adverse actions. Member Strunk, pointed out that Licensure Compact legislature has to be adopted “as is” without modification. Chair Christian, recommended that we invite a representative from FSBPT to come to a board meeting and make a presentation on the Licensure Compact. Members Strunk and Adams, discussed items of legislative process and timing. Item will be tabled until representative from FSBPT can make our October meeting.

Jurisprudence Access Module – The Executive Director, shared with Board members, the availability of a different format of the Jurisprudence exam being offered by FSBPT. The Jurisprudence Access Module (JAM), will provide for applicants an interactive test that will be available in an on-demand basis. Discussion raised concerns of the potential of fraud. Member Adams, asked if the test for new graduates only? Or used for Jurisprudence CE requirement in 2020? Members Adams and Strunk, raised questions about anti-competition concerns if used for Jurisprudence requirement. After more discussion, the item was tabled to have a representative from FSBPT make a presentation about the JAM in conjunction with the Licensure Compact.

Background Checks – The Executive Director, presented to the Board the idea of requiring a criminal background check as the requirement of our good moral character standard. If we do go forward with the Licensure Compact, criminal background checks are a requirement of being a compact member. Discussion centered on specific companies, federal or state, and is it more valuable than the two character references currently being utilized. Chair Christian, stated that this might require a statutory change before

implementation. Attorney Carmack, stated that there should be no resistance from a legislative standpoint if pursued. Consensus of the group is that this item needs to be pursued. Item was tabled for further discussion next meeting.

Database improvements – The Executive Director, brought to the board’s attention the status of the operations access database. Pointing out that there has been some discussion by the State’s ISD that they will stop their support of the access databases. Vinzant, pointed out the current configuration of how our database, online application, and website are separate yet come together in the background and has its limitations. A brief presentation was made of the IGov product to the board members. Questions and discussion centered on timeframe, need, security, and costs. Members requested that since there is no reason for immediate action, can the questions be answered at a future discussion? All agreed the item be tabled.

Mobility Aides clarification request - was made of the Board by Marquitta Callender of Spain Rehabilitation Center. Her inquiry was to a clarification of the role of a Mobility Aide in an Acute Care Hospital and concerns of overextending of delegation and supervision in a program, she is being requested to develop and implement. Discussion ensued about the roles of the Mobility Aide. During the discussion, the Board felt that there were several circumstances that needed to be better defined. The general consensus was that more information would be needed. Ms. Callender will be asked to meet with Board at a future meeting.

Member Strunk, requested that the October 12th meeting be rescheduled to October 5th. Member Adams, additionally requested it me moved to Wallace Community College in Hanceville. After a brief discussion, the Board voted unanimously to have the October meeting moved to Tuesday, October 5th, at Wallace Community College in Hanceville.

VII. ANNOUNCEMENTS

Scheduled board meetings:

August 11, 2017 (Westin Hotel, Birmingham)
October 5, 2017 (Wallace Community College, Hanceville)
December 7, 2017 (Board Office, Montgomery)
February 15, 2018 (Board Office, Montgomery)
April 20 & 21, 2018 (Perdido Beach Resort)

IX. ADJOURN

The meeting adjourned at 1:01PM.



Jeffrey Vinzant
Executive Director



Wiley Christian, III
Board Chair

**REPORT FROM THE EXECUTIVE DIRECTOR
July 18, 2017**

Since our last meeting was over three months ago, a good amount of activity has transpired.

The first three days of May, Ms. Wright and I made visits to Bishop State Community College, University of South Alabama, both in Mobile, Wallace State Community College in Dothan, and Jefferson State Community College in Birmingham, meet with the graduating PTA's in those two programs and begin the licensure process. On July 13th, I visited South University in Montgomery to give an overview of licensure and Jurisprudence to their incoming class of PTA students.

As of this meeting, our two year cycle review with the Examiners Office is still ongoing. We had originally thought there would closure in late May; however, the Examiners Office brought up the issue of Board members compensation in relation to also being an Higher Education employee. As of this writing, the outcome has yet to be decided. Once the matter is resolved the Examiners Office will have one last final review with the Board before results are published. I highly encourage all Board Members to attend this review if at all possible.

June 9th, 10th, & 11th, Board Chair Christian and I attended board training offered by FSBPT in Alexandria, Virginia. I think we agree that the training and overview of the operations of what it takes to be a successful board sent us back home with a lot of enthusiasm. There are several topics on the horizon that we need to begin positioning ourselves toward. Many of them appear in this month's topics for consideration in the new business items. I really appreciated the opportunity to represent the board and look forward to the national meeting the first of November.

On the operational side, the certified version of our Administrative Code was submitted May 12th and published in the May 30th issue of the Administrative Monthly. We're just about at the 45 day period and so far, no comments have come forward.

Lastly, the annual renewal cycle began on July 1st. The activity in the office is picking up and the staff is really enjoying the interactions with the licensees. Scores for the May graduates will be coming in soon. I'm sure I speak for all of the staff when I say we really like it when we're busy.

As always, thank you to all board members for your service.

COMMUNICATIONS COMMITTEE REPORT
July 18, 2017

Blast e-mails were sent:

June 30th email on annual renewal to licensees

Facebook activity:

- May 3rd Forward post from Pt in Motion in regards to physical therapy as an alternative to opioids.
- May 18th Forward post from APTA on the role of physical therapy in infectious disease treatment.
- June 2nd Notice to public that Board Offices closed June 6th for State holiday.
- June 14th notice to remind all today is Flag Day.
- June 16th Forward notice of ALAPTA Fall conference.
- June 19th PT in Motion post of delaying ACL surgery in favor of physical therapy treatment.
- June 21st ALAPTA post of Ellen Strunk presenting at the Boston conference.
- June 22nd Move forward PT post on Adrienne Haslet, Boston marathon bombing survivor.
- June 23rd ALAPTA post of recognition of Dennis Fell and Ellen Strunk at the Boston conference.
- June 30th Notice of renewal period beginning to all licensees.
- July 10th Forwarded notice of ALAPTA Fall conference.

Fall Newsletter:

- Articles needed
- Schedule—target date?

Alabama Physical Therapy Wellness Committee

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07.16.2017

Gentlemen/Ladies:

I am glad to report that all these Physical Therapy Health Professionals are all fully compliant at this time. I want to express their gratitude to a Board who has taken the stance to be a part of rehabilitation of its constituents.

PTA D-14-01 (Deferral) is currently under contract and is compliant with all reports and all screens are negative.

PTA D-14-02 (Deferral) is currently under contract and is compliant with all reports and all screens are negative.

PTA 09-08-34 (Public) is currently under contract and is compliant with all reports and all screens are negative.

PTA D-15-01 (Deferral) is currently under contract and is compliant with all reports and all screens are negative.

PT D-15-03 (Deferral) is currently under contract and is compliant with all reports and all screens are negative.

PTA D-15-02 (Deferral) is currently under contract and is compliant with all of the treatment center recommendations.

PT D 16-01 (Deferral) has signed documents, is under contract and is compliant with all reports and all screens are negative

PTA D -16-03 (Deferral) Is having a substance abuse evaluation (alcohol) after calling and self-reporting to me problems with alcohol.

PT D-17-1 (Deferral) has completed treatment (alcohol) and is being monitored by us.

PT D-17-2 Has completed treatment and is being monitored by our committee

PT 17-4 Has completed signing documents and is being monitored by us as of April 9, 2017

PTA Has self reported to us from treatment at Bradford. We will be following this pta throughout this process, as he/she seems to be motivated to stay in recovery.

We are presently waiting PTA D16 (Who dropped out for financial reasons)

All these individuals have mentors, and all are involved in the profession of Physical therapy at this time.

Please note that with one exception, ALL the participants in this program are deferrals who have self-reported. This just simply outstanding. Wherever I go, and speak to health professionals and Boards. I remind them of your foresight in having a deferral arm of your program from its inception. Please feel free to share this with any constituents or anyone who asks about your program!

Mike Garver

ATTACHMENT D

Alabama Board of Physical Therapy
 Financial Review
 FY 2017

Beginning Fund Balance: \$ 478,088.81

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	TOTAL
Revenue:	295,034.00	6,671.00	9,000.00	5,198.00	2,560.00	10,025.00	8,920.00	17,165.00	8,524.10	0.00	0.00	0.00	363,097.10
Expenses:													
Salaries & Benefits	18,555.03	14,136.31	20,133.25	6,065.25	11,928.38	18,673.25	5,842.10	14,375.50	18,543.04	0.00	0.00	0.00	128,252.11
Travel in State	3,021.80	1,506.65	284.54	1,582.63	1,529.34	0.00	3,751.09	835.70	319.51				12,831.26
Travel out of State	0.00	0.00	524.20	940.63	0.00	0.00	0.00	0.00	0.00				1,464.83
Conferences	0.00	0.00	150.00	750.00	0.00	285.00	0.00	0.00	0.00				1,185.00
Repairs & Maintenance	0.00	13.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00				13.80
Telecom-Web services	932.99	397.82	563.69	350.16	667.72	561.88	502.96	448.00	536.69				4,961.91
Attorney General Fee	3,015.00	0.00	0.00	3,270.00	0.00	0.00	0.00	2,070.00	0.00				8,355.00
STAARS Support Fee	66.72	12.81	0.00	0.00	2,250.00	0.00	2,250.00	0.00	0.00				4,579.53
Comptroller's Fee	138.77	151.75	98.82	95.82	84.41	60.21	123.53	102.88	112.00				968.19
State Business Sys Fee	2,269.29	50.83	12.81	31.48	13.83	7.15	34.51	4.15	16.63				2,440.68
Rent	4,656.50	4,723.59	4,723.59	4,723.59	4,723.59	4,723.59	4,723.59	4,723.59	4,723.59				42,445.22
Professional Services	6,666.66	3,333.33	3,333.33	3,333.33	3,333.33	3,712.95	3,333.33	3,333.33	3,333.33				33,712.92
Memberships & Dues	2,500.00	0.00	0.00	0.00	975.00	0.00	0.00	0.00	0.00				3,475.00
Office Supplies	222.28	387.69	93.78	0.00	637.44	9.48	710.00	135.40	140.00				2,336.07
Office Equipment	0.00	0.00	482.00	70.00	4,097.24	0.00	0.00	0.00	6.13				4,655.37
Postage Services	194.68	350.56	91.06	46.32	51.70	67.31	62.11	48.35	78.60				990.69
Reference Service Fee	0.00	0.00	0.00	0.00	0.00	600.00	0.00	0.00	4,230.00				4,830.00
Risk Management	2,061.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				2,061.00
ADA Accommodation Fee	0.00	0.00	0.00	330.50	0.00	225.00	0.00	0.00	0.00				555.50
Cellular Contract	123.16	0.00	81.68	0.00	40.84	40.84	41.24	41.24	41.24				410.24
Miscellaneous	60.00	90.00	13.80	0.00	0.00	25.00	0.00	50.00	25.00				263.80
Total Expenses:	44,483.88	25,155.14	30,586.55	21,589.71	30,332.82	28,991.66	21,374.46	26,168.14	32,105.76	0.00	0.00	0.00	260,788.12

Current Fund Balance: \$ 580,397.79