

ALABAMA BOARD OF PHYSICAL THERAPY  
100 North Union Street, Suite 724  
Montgomery, Alabama 36130-5040  
Regular Board Meeting  
November 17, 2016

- I. Call to Order** – The meeting was called to order by Interim Chair Vince Molyneux at 10:00 AM. Members present were, Adams, Champion, Christian, Hobbs, McGriff, Molyneux and Strunk. Also in attendance were Matt Bledsoe, legal counsel, Sheila Wright, Executive Assistant III, and Jeffrey Vinzant, Executive Director.

**Open Discussion** – Interim Chair Molyneux greeted and introduced new Board Member Ellen Strunk and Executive Director Vinzant to their first Board meeting. Brief comments from each. Discussion included opportunities for members to attend board training seminars.

**Election of New Officers**— Interim chair Molyneux opened the nominations for elections of officers as required by the Code of Alabama 1975, Section 34-24-192 (d). The election resulted in the following:

Chair – Wiley Christian  
Secretary – Vincent Molyneux  
Treasurer – Nathan McGriff

Mr. Christian assumed the duties of board chair at 10:10 AM

New members were selected for violations committee.

- II. Minutes** - Upon motion by Adams and second by Champion the board voted unanimously to approve the amended minutes of the October 5, 2016 board meeting.

A discussion ensued inquiring to a follow up on the boards request in the previous month to have Ms. Wright's salary increased to retain the additional amount afforded during her time as interim executive director. Vinzant reported he had initiated the process and saw it through the system. At the conclusion, Ms. Wright's salary increase was denied.

**III. Reports -**

New Licensees – presented by the executive director. Temporary license issued PTA-1, PT-0. Permanent license issued PTA-56, PT-10, Permanent License issued by endorsement PTA-6, and PT-19.

Violations Committee Report – Case #16-9-23 recommended \$100 fine and consent agreement, and has been referred to the Wellness program, Case #16-12-25 and # 16-12-26 was motioned by Molyneux to close, seconded by Champion. Molyneux, Adams, Hobbs, McGriff, and Champion voted yea, Christian abstained. Case # 16-12-27 still open pending verification of court records. Case #16-12-28 recommended \$100 fine and consent agreement, Champion motioned to approve, Christian seconded, all approved. Case #17-2-7 under investigation.

Report from the Executive Director – Finished out the renewal period successfully with 4,432 online renewals in the 2016 renewal period (out of 4,520) we had a total of 88 manual renewals. There are 2,417 PTs in Alabama and 2,472 PTAs. We have a total of 4,889 with 369 being licensed in 2016. Molyneux inquired as to increase or decrease over last year. Vinzant reported that those figures could be provided by next meeting.

Financial Report – presented by the executive director. Fiscal year 2016 close out is still being processed by the State finance.

Communications Committee Report – presented by the executive director. Looking at opportunities to improve our website.

Wellness Committee Report – presented by executive director. Dr. Michael Garver reports eight individuals in the program.

Treasury Report – presented by board member McGriff. McGriff reported that he hopes to meet with Dr. Garver and review contract. Vinzant stated that FY 2018 has been successfully submitted in the STAARS system. STAARS system report of budget status as of October end showing new income and expenses. Next meeting he will present a more formal excel style financial recap.

#### **IV. Correspondence / FYI**

Champion reported that member Adams had completed the recent version of the newsletter to be sent out in a blast e-mail later this week. McGriff suggested that new member Strunk and new officers be added. Adams agreed to rework the newsletter and send out later next week. Discussion moved to some improvements and additions that could be made to the website. Discussion on posting of announcements and updates to Facebook site. Molyneux brought up the upcoming FARB conference in San Antonio. After brief discussion, it was suggested that Molyneux, Bledsoe, and Vinzant attend.

#### **V. Unfinished Business**

The proposed changes to the Administrative Rules was brought up by Bledsoe. Bledsoe recommended a working meeting within the next month to review the changes with new members. After discussion, the meeting date was set for December 19<sup>th</sup>, at 9:00AM, at the Board offices in Montgomery. Vinzant stated he would post the meeting on the Secretary of State website, our website, and on Facebook.

Chair Christian brought an overview of a report he had done on the number of PTAs directed by PTs. Discussion ensued on review of PTs and PTAs in smaller, less populated areas, comparison to other states and to other medical boards. After discussion, a motion by Champion was made that it would be best to leave current standard, of a PT directing no more than four PTAs at a time. The motion was seconded by Adams. Motion was carried unanimously.

Member Champion circulated the final version of HB17 to be proposed in the next upcoming legislative session addressing the need for legal protection of board members. Bledsoe advised

that the state risk management is looking to provide coverage for boards and its members, but it is still in the developmental stages. Champion made a motion requesting that if such policy is developed before the next meeting, the executive director is to make arrangements on behalf of the board for ratification at the next board meeting. Discussion of motion. Motion was seconded by Christian. Motion carried unanimously.

**VI. New Business**

Ms. Wright reviewed with the board her recent trip to the FSBPT outlining major changes to testing as to schools registering the graduating students and presented to the board our 5 star rating with the FSBPT.

Adams pointed out that the board is two meetings form replacement of two members. Discussion centered on solicitation of new members.

Graham and Bledsoe brought up discussion of Administrative Rules change if approved the need for a meeting in March to strategize legislative action.

**VII. ANNOUNCEMENTS**

**Scheduled board meetings:**

December 19, 2016 (Working session—Board Office, Montgomery)  
January 12, 2017 (Board Office, Montgomery)  
April 21, 2017 (Perdido Beach) 10:00 AM  
July 13, 2017 (Board Office, Montgomery)  
August 11, 2017 (Ross Bridge, Birmingham)  
October 12, 2017 (Board Office, Montgomery)

**IX. ADJOURN**

The meeting adjourned at 12:07 PM

  
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Jeffrey Vinzant  
Executive Director

  
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Wiley Christian, III  
Board Chair